



Western Downland CE VA Primary School

Wraparound Care - Breakfast/ Afterschool Registration form

Childs Details				
Breakfast Club	After school Club	Gender	First Name	
Yes/ No	Yes / No	Boy / Girl	Surname	
Address			Date of Birth	
			Allergies	Yes / No
			Dietary Requirements	Yes / No
Please list Allergies				
Treatment required if necessary				
Dietary requirement				
Date of last tetanus		Additional health concerns or information		
I will notify you immediately should any of this information change.				
Name of GP			Name of Surgery	
Name of Health Visitor			Surgery Telephone number	
Parents Details				
Parent / Carer	Contact One		Contact Two	
Name				
Relationship to Child				
Mobile number				
Email Address				
Address if different to above				
Additional Contacts authorised to collect/ Proof of ID will be required before releasing your child Password :				
Name				
Relationship to child				
Mobile number				
Email Address				

Please complete all details above. A signature is then required on the reverse of this form after reading the terms and conditions.

Terms and conditions applicable to both clubs

- Parents / Carers must register their child a week before they commence using the club.
- Parents / Carers must complete the form overleaf.
- Parents / Carers must notify in writing of any changes to the registration document.
- Both clubs are governed by the rules, regulations, policies and procedures of Western Downland CE VA Primary School.
- The school reserves the right to cancel the clubs with one months' notice.
- Costs are kept to a minimum but are subject to change at the beginning of each academic year.
- One weeks' notice is required to cancel any regular bookings and failure to notify the school that your child will not be attending may result in the fees still being charged.
- Both clubs reserve the right to exclude any child from the club whose behaviour is disruptive and prevents the club leader from providing a safe, stimulating and happy environment for the other children. Of course, this will only be used in extreme circumstances and as a last resort after consultations with parents and carers and the child concerned.

Breakfast clubs additional Terms and Conditions to those stated above

- An adult must drop their child to the correct entrance from 7.45 am at the Damerham site - no access is available before this time.

After School additional Terms and Conditions to those stated above

- A variety of activities will be offered at the after-school club including the opportunity for children to do their homework, we will not make your child participate in any activity that they do not want to. No activity is compulsory although we do encourage the children to join in.
- We request that all children are collected by 5.30pm.
- Unfortunately, parents who are late collecting their child/children will incur a penalty charge of £1.00 for each child per minute they have gone past 5.30pm. This charge is to discourage late collection.
- Parents / Carers must sign their child out of After School Club upon collection.
- Should an authorised person be collecting on your behalf they must make themselves known to the club leader.
- The after-school club has a responsibility to contact other agencies if they have concerns about the welfare of a child.

I hereby give consent for my child to attend wraparound care (breakfast club or after school club)
I understand the club has policies and procedures and there are exceptions and obligations relating to both the club and myself.
I understand that the federation has policies and procedures will apply to either club, including data protection.
I give permission for a trained member of staff to administer appropriate first aid if required.
I understand that I will still be charged if I fail to notify the school that I no longer need the place.
I have read and understood the terms and conditions above.

Print Name		Print Name	
Signature		Signature	
Date		Date	